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Minimum Qualification Specifications  
for the Class:

AIRPORTS FIRE CHIEF

**Experience Requirements:**

Applicants must have had experience of the kind and quality described, and in the amounts indicated below:

Airport Fire Fighting Experience: Three (3) years of experience in providing fire protection services at an airfield or airport which involved providing aircraft crash fire fighting and rescue and fire inspectional and safety services. This experience must demonstrate that the applicant has a knowledge of aircraft crash fire fighting and crash rescue techniques, methods and procedures; use of tools and equipment peculiar to aircraft fire fighting and crash rescue operations; fire prevention practices; basic first aid; fire inspectional practices and procedures; and is able to physically perform the duties of the position; follow oral and written instructions; and establish and maintain good working relationships with others.

Supervisory and/or Staff Experience: Two (2) years of either staff specialist or supervisory experience in a crash fire fighting and crash rescue program of the type and quality described below:

- A. Supervisory Experience: Work which involved assigning and reviewing the work of subordinates or teams on aircraft fire fighting and crash rescue operations. At least one (1) year of this type of experience must have also involved interpretation and application of codes, rules, regulations, review of operational procedures and policies and recommending improvements, and participation in the development of program policies, rules, regulations and procedures.
- B. Staff Specialist Experience: Work which involved the development or revision of crash fire and crash rescue operational standards, policies, procedures and techniques; reviewing operational procedures and policies and recommending improvements; and/or developing training programs and materials.

Such experience must demonstrate that the applicant possesses an in-depth knowledge of aircraft crash fire fighting and rescue theories and tactics, has analytical ability, and is able to supervise and direct the work of others engaged in aircraft fire suppression and crash rescue operations.

**Administrative Aptitude:**

Applicants must possess administrative aptitude. Administrative aptitude is the demonstration of aptitude or potential for the performance of administrative assignments in a manner which clearly indicates awareness of management problems and the ability to solve them. Such evidence may be in the form of success in regular or special assignments to projects which involve administrative problems (e.g., planning, organizing, promoting and directing a program); completion of educational or training courses in the area of management accompanied by the application of the principles, which were learned, to work assignments; management's observation and evaluation of the applicant's leadership and managerial capabilities; or success in trial assignments to managerial and/or administrative tasks.

**Quality of Experience:**

Possession of the required number of years of experience will not in itself be accepted as proof of qualification for a position. The applicant's overall experience must have been of such scope and level of responsibility as to conclusively demonstrate that he/she has the ability to perform the duties of the position for which he/she is being considered.

**License Required:**

Applicants must possess a valid State of Hawaii motor vehicle operator's license, Type 3.

**Selective Certification:**

Specialized knowledge, skills and abilities may be required to perform the duties of some positions. In such positions, certification may be restricted to eligibles who possess the pertinent experience and/or training required to perform the duties of the position.

Agencies requesting selective certification must show the connection between the kind of training and/or experience on which they wish to base selective certification and the duties of the position to be filled.

Applicants may be required to qualify on an appropriate examination.

Applicants must be physically able to perform, efficiently and effectively, the essential duties of the position which typically require the ability to read without strain printed material the size of typewritten characters, glasses permitted, and the ability to hear the conversational voice, with or without a hearing aid, or the ability to compensate satisfactorily. Disabilities in these or other areas will not automatically result in disqualification. Those applicants who demonstrate that they are capable of performing the essential functions of the position will not be disqualified under this section.

Any condition which would cause applicants to be a hazard to themselves or others is cause for disqualification.

Any disqualification under this section will be made only after a review of all pertinent information including the results of the medical examination, and requires the approval of the Director.

All applicants must possess emotional and mental stability appropriate to the job duties and responsibilities and working conditions.

This is an amendment to the minimum qualification specification for the class AIRPORT FIRE FIGHTING STAFF OFFICER (AIRPORT FIREFGHTNG STAFF OFFCCR) approved on October 20, 1982.

DATE APPROVED: 9/12/97 /s/ Dawn M. Young  
for JAMES H. TAKUSHI  
Director of Personnel Services

Note: Change in class title from AIRPORTS FIRE FIGHTING STAFF OFFICER to AIRPORTS FIRE CHIEF effective December 30, 2016.